



## NORTHEAST INDIANA REGIONAL WORKFORCE INVESTMENT BOARD (NEIR WIB)

OCTOBER 7, 2011

8:30 A.M. – 12:30 P.M.

ECONOMIC GROWTH CENTER

200 E. MAIN STREET

FORT WAYNE, IN 46802

### MINUTES

**PRESENT:** Michael Barnes, Doug Bauman, Keith Davis, Larry Gerardot, Jane Gresham, Dave Hunter, Leroy Jackson, Jeff Kellam, Mark Michael, John Niederman, Jac Price, John Sampson, Darlene Stanley, Michelle Stockberger, Nathan Subler, and Sandy Widener

**PWS STAFF PRESENT:** Gary Gatman, Karen Green, Anne Meadors, Edmond O’Neal, Kathleen Randolph, and Beth Suman

**GUESTS PRESENT:** Steve Brody, John Stafford, Katy Silliman and Dennis Wimer

#### **I Call to Order**

Dave Hunter called the meeting to order at 8:30 a.m.; a quorum was present.

#### **II Consent Agenda**

An error in the June 6.3.11 minutes was identified and corrected. Corrected minutes will read: *Keith Davis moved to approve the minutes of the April 15, 2011 meeting. Dave Hunter seconded the motion, the motion carried.* Darlene Stanley moved to accept the corrected minutes; Jane Gresham seconded the motion; the motion carried.

#### **III Financial Report**

Beth Suman presented the budget report and report summary. Jac Price moved approval of the financial report; Mark Michael seconded the motion and the motion carried.

#### **IV Governance**

- Bylaws - Dave Hunter presented proposed amendments to the NEIR WIB bylaws. DWD provided guidance to the regions indicating that members may participate in WIB meetings via telecommunications, but their attendance via telecommunications may not be included in quorum requirements. In addition, telecommuting members may not vote on matters before the board.
- Slate of Officers – The following Slate of Officers for the 2011 – 2013 term was presented.  
Chair Elect – Keith Davis  
Secretary Treasurer – Darlene Stanley  
Dave Hunter opened the floor for nominations; none were received. Jac Price moved to close nominations; John Niederman seconded the motion and the motion carried. Jac Price moved to vote on the Slate of Officers as presented; the motion was seconded by Leroy Jackson; the motion carried.
- WIB Certification – Kathleen reported that the NEIR WIB had been certified by the State Workforce Innovation Council (SWIC) and the Governor. She also noted that the Chief Elected Official is seeing a nomination for a business representative

from DeKalb County. Kathleen contacted the DeKalb County Chamber for a nomination. She will also consult with Auburn Mayor Norm Yoder.

## **V      Strategic Goals**

The board's strategic plan for Workforce Investment Act funding was approved by the SWIC in July 2011. The board is now considering adoption of additional goals that are specific to Northeast Indiana and are based on regional recommendations identified through the industry cluster investigations conducted by TAIMERICA. The study was funded by the Regional Partnership, Lincoln Foundation and the NEIN Regional Workforce Board. Kathleen and Gary have been integral to the investigation and the ongoing study group, along with John Stafford, Director, IPFW Community Research Institute and Steve Brody, Regional Partnership consultant. John Stafford agreed to facilitate the NEIR WIB's planning meeting. He was joined by Steve Brody and Katy Silliman, Director Vision 2020.

The objectives of the session were to provide background on activities focused on upgrading the region's talent pipeline, and to review and adopt the recommendations of TAIMERICA related to talent development. As background, information on the responsibilities of workforce investment boards and the shift from a regional workforce board to a workforce investment board was discussed. Katy Silliman, Director of Vision 2020, provided contextual information on initiatives currently underway in the region, notably the workforce board's involvement with the Talent Initiative and its receipt of \$5.7 million for worker training. Katy further presented information regarding Vision 2020's Talent Pillar and the adoption of the Big Goal (increase educational attainment levels to 60%) for the region. She explained the Regional Opportunities Council (ROC)'s role in governance and oversight of Vision 2020. Steve Brody provided a brief history and an update of findings through the industry sector investigations. These presentations provided a backdrop for the board's discussion and eventual adoption of the recommendations identified in the studies. The overarching goal is to ensure continued alignment of workforce goals, activities and resources to the talent goals of the region. John Stafford commended the board for its history of aligning resources to industry needs, as exemplified by the adoption of earlier recommendations and also by the co-location of the economic development and workforce development partners to share resources and infrastructure.

Jeff Kellam moved to adopt the recommendations as presented as the region's goals for this program year and further to develop metrics for goal attainment. Jac Price seconded the motion; the motion carried. It was noted that the Regional Partnership is establishing a dashboard of metrics. Kathleen will work with the RP to ensure alignment of the board's metrics with the region's dashboard metrics.

## **VI      Adjourn**

The meeting was adjourned at 12:30 p.m.